PACER-Only Users Upgrading Existing PACER Account

I'm a PACER-only user.

How do I upgrade my existing PACER account?

UPGRADING

Upgrading Your Existing PACER-Only User Account

Upgrading your PACER account provides additional features that will improve the efficiency and security of your account.

To upgrade your PACER account:

Go to www.pacer.gov 1.

attempts are logged.

2. Click the *Manage My Account* option on the PACER home page.

~	Manage My Account	Manage My Appellate Filer Account	Case Search Sign In \Bigg
	R 1 to Court Electronic Record	s (XXX)	COURTS
og in using you	r current PACER use	mame and password.	
Login			
* Required Informatio Username *	n		
Password *			

3.

Jsername *				
Password *				
	Login	Clear	Cancel	
N	eed an Account? I Fo	root Your Passwo	ord? Forgot Isername?	

4. From the Manage My Account page, click the Maintenance tab; then click the Update Personal Information hyperlink.

Username			Important News	
Account Balance	\$0.00			
Account Type	Legacy PACER A	ccount (Upgrade)		
			· · · · · · · · · · · · · · · · · · ·	
Settings Mainte	nance Payments	Usage		
Change Usernam	e	U	odate PACER Billing Ema	ail
Change Passwor	1	Se	et PACER Preferences	
Set Security Infor	mation			
Settin	gs Maintenand	ce Payments	Usage	
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	date i bibbila illion			

Preparing for NextGen

UPGRADING

Upgrading Your Existing PACER-Only User Account

A brief summary is provided about the account conversion.

5. Scroll down the page.

There are three tabs (Person, Address, Security) that require information. Some fields may have transferred information from your current PACER account.

6. Review/update all fields on each tab.

Prefix	Soloct Brofiv	
	Select Field	
First Name *	Kim	
Middle Name		
Last Name *		
Generation	Select Generation	
Suffix	Select Suffix	
Date of Birth *		
Email *	kim_::::::::::::::::::::::::::::::::::::	
Confirm Email *	kim_::::::::::::::::::::::::::::::::::::	
User Type *	Select User Type	

- 7. On the *Security* tab, enter a new username, password, and complete the security questions and answers.
- 8. Click *Submit*. Your PACER account is now upgraded. (*Note:* Your old PACER username and password are no longer valid.)

Username *	kim_::::::::::::::::::::::::::::::::::::
Descurred •	Strong
Confirm Password *	
Security Question 1 *	In what city or town was your first job?
Security Answer 1 *	
Security Question 2 *	What is your father's middle name?
Security Answer 2 *	



Additional Resources

PACER account specialists are available between Email: the hours of 8 AM and 6 PM CT Monday through Phone Friday.

Email: pacer@psc.uscourts.gov Phone: (800) 676-6856 or (210) 301-6440