



District Court of Guam

How To Conduct Online U.S. Courts Record Searches

The District Court does not offer court clearances of any kind, and while we can conduct record searches, we generally do not do so for human resource departments. Instead, we offer the ability for employers to conduct employee record searches from the comfort of their own offices or at a free public terminal at the courthouse.

These online searches have several advantages over the current record searches conducted by the District Court:

1. They can be done in the comfort of your own office for as little as ten cents per search, as opposed to the normal \$31.00 charge. OR
2. They can be done on a dedicated terminal at the U.S. Courthouse for free
3. They are *national* in scope, unlike the searches conducted by the District Court which are limited to cases filed on Guam.
4. Electronic searches can be conducted by the employer itself and the potential employees are not relied upon to deliver a document that is central to their own background investigation.

How to Conduct an Online Search

Record searches can be accomplished in just a few easy steps:

1. Establish a U.S. Courts PACER Account.
2. Log in to the U.S. Party/Case Index System
3. Conduct a Search for Civil, Criminal, Bankruptcy or Appellate cases based upon a person's first or last name.
4. Print the results, or click on particular case records to find out more information.

1) Establish your PACER account

“PACER” stands for “Public Access to Court Electronic Records”, and is the system that allows one to search Appellate, Civil, Criminal, and Bankruptcy records through the internet.

Use this link to register online for PACER:

<http://pacer.psc.uscourts.gov/register.html>

If you supply a credit card, you can get your id and password online. If not, the PACER Service Center will mail it to you.

PACER services costs 10 cents per result, and most employee record searches are a single page. The PACER Service Center mails quarterly billing statements unless you have signed up for automatic credit card billing. Each quarter a statement will be generated and mailed for your account, if you have accrued charges during the quarter and have a balance due greater than \$15. If your monthly usage is less than \$15, we recommend that you wait for your quarterly invoice before remitting payment. Balances that do not exceed \$15 in a quarterly billing cycle are waived.

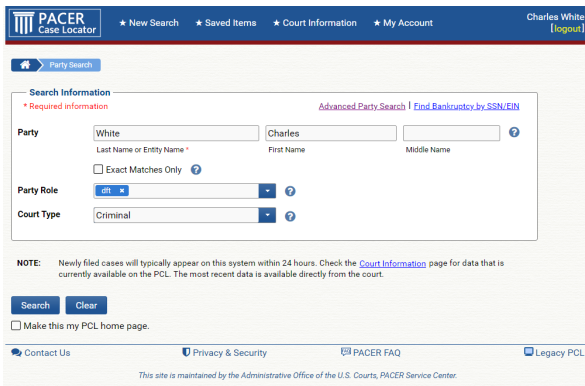
You should be able to get all of your Pacer related questions answered at: <https://www.pacer.gov/psc/faq.html>, but if you have problems with your pacer account when you get it, call us at the District Court, and we'll help you through it.

2) Log in to the U.S. Party Case Index (USPCI) System

- Using your favorite internet browser, go to:
<https://pacer.login.uscourts.gov/csologin/login.jsf?appurl=pcl.uscourts.gov/search>
- Login to the system using your PACER id and password.

3) Conducting the Search

After logging in, click on the “New Search, Party Search, Basic ” options from the menu at the top of the screen. You should see a screen similar to the following:



In the “Party” text boxes, enter the last name and first name of the employee you are searching for.

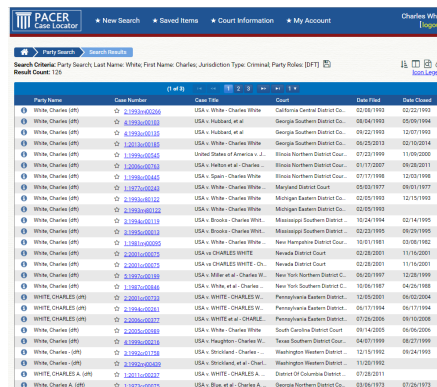
Choose “dft” for party role and “Criminal” for court type if you wish to limit the results of your search to criminal cases only.

Then press the “Search Button”.

If any federal court cases exist for the employee, you will see a screen containing something similar to this:

4) Download the Results

You may print the results on your browser screen at any time, or alternatively, click on the “Download” link at the top of your results to get the results into a text file that you may then save on your computer.



Party Name	Case Number	Case Title	Court	Date Filed	Date Closed
WMA, Charles (PR)	0:1393-06029	USA v White - Charles White	California Central District Co.	02/01/1992	02/23/1992
WMA, Charles (PR)	0:1393-06031	USA v Hubbard, et al	Georgia Southern District Co.	08/04/1993	05/09/1994
WMA, Charles (PR)	0:1393-06033	USA v Hubbard, et al	Georgia Southern District Co.	08/22/1993	12/07/1993
WMA, Charles (PR)	0:1393-06035	USA v White - Charles White	Georgia Southern District Co.	08/25/1993	03/10/2014
WMA, Charles (PR)	0:1393-06043	United States of America, J., et al	Illinois Northern District Court	07/23/1999	11/09/2000
WMA, Charles (PR)	0:1393-06073	USA v Parker et al - Charles	Illinois Northern District Court	01/17/2007	09/28/2011
WMA, Charles (PR)	0:1393-06045	USA v Spain - Charles White	Illinois Northern District Court	07/17/1998	10/03/1999
WMA, Charles (PR)	0:1393-06048	USA v White - Charles White	Manitoba District Court	02/03/1997	09/03/1997
WMA, Charles (PR)	0:1393-06122	USA v White - Charles White	Michigan Eastern District Co.	02/05/1993	12/15/1993
WMA, Charles (PR)	0:1393-06122	USA v White - Charles White	Michigan Eastern District Co.	02/05/1993	
WMA, Charles (PR)	0:1393-06123	USA v Brock - Charles White	Mississippi Southern District	10/24/1994	02/14/1995
WMA, Charles (PR)	0:1393-06013	USA v Brock - Charles White	Mississippi Southern District	02/23/1995	09/28/1995
WMA, Charles (PR)	0:1393-06005	USA v White - Charles White	New Hampshire District Court	10/01/1981	03/06/1982
WMA, Charles (PR)	0:1393-06042	USA v CHARLES WHITE	Nevada District Court	02/28/2001	11/30/2001
WMA, Charles (PR)	0:2080-06075	USA v CHARLES WHITE - Ch	Nevada District Court	02/28/2001	11/30/2001
WMA, Charles (PR)	0:1393-06049	USA v Miller et al - Charles W.	New York Northern District C.	08/22/1987	12/28/1999
WMA, Charles (PR)	0:1393-06049	USA v White et al - Charles	New York Southern District C.	05/05/1997	04/26/1998
WHITE, CHARLES (PR)	0:1393-06028	USA v WHITE - CHARLES W.	Pennsylvania Eastern District	12/05/2001	06/02/2004
WHITE, CHARLES (PR)	0:1393-06041	USA v WHITE - CHARLES W.	Pennsylvania Eastern District	06/17/1994	06/17/1994
WHITE, CHARLES (PR)	0:2080-06072	USA v WHITE et al - CHARLE	Pennsylvania Eastern District	07/25/2006	09/10/2006
WMA, Charles (PR)	0:1393-06069	USA v White - Charles White	South Carolina District Court	09/16/2005	09/06/2006
WMA, Charles (PR)	0:1393-06019	USA v Pilkington - Charles W.	Texas Southern District Court	04/07/1999	08/27/1999
WMA, Charles (PR)	0:1393-06079	USA v Strickland - Charles	Washington Western District	12/15/1992	09/24/1993
WMA, Charles (PR)	0:1393-06048	USA v Strickland, et al - CHAR	Washington Western District	11/03/1992	
WHITE, CHARLES A. (PR)	0:2001-06021	USA v WHITE - CHARLES A.	District Of Columbia District	07/28/2011	
WMA, Charles A. (PR)	0:1393-06075	USA v Blue et al - Charles A.	Georgia Northern District Co.	03/06/1973	07/26/1973

To conduct a search on another employee, click the “New Search” button at the top of the screen.

To securely log off the U.S. Party/Case Index System, click on the “Logout” link at the very top of the screen.